

Research Proposal Application Format

PART A: SUMMARY

(Please fill in this part without exceeding one page)

i) Title of the proposal:

ii) Name of applying institution:

ii) Duration: Months

iv) Total budget proposed: Tk.....

(In words Taka :)

vi) Collaboration with other institution/departments/centres (Please circle one): **Yes** **No**

If yes, write the name (s): a).....

b)..... c).....

d)..... e).....

vii) Declaration and certification by the Principal Investigator: I hereby declare that the proposed research was not submitted elsewhere for funding and is not receiving funds from any other sources.

Signature: Date:/...../.....

Name: Position:

Address (with institution):

Tel. No: Cell No: Fax No: Email:

viii) Endorsement by Head/Appropriate authority of the institution:

Signature:; Date:

Name (Capital letters):

Position: Address:

.....Tel: Cell No. Fax: E-mail:

.....

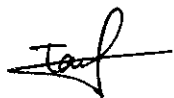


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PART B: Detailed research proposal content

(Please use this format for guidance and adapt as needed)

1. Full title of the proposal:
2. Principal Investigator:
3. Other personnel (*Name, address, Tel. No; Cell No. Fax and E-mail*):
4. Applying institution:
5. Collaborating institutions (*Name, address, Tel. No; Cell No. Fax and E-mail : (if any)*)
6. Background of the study (*up to 1000 words*):
7. Statement of the problem:
8. Objectives and expected outputs:
9. Research methodology:
10. Action plan:
Activity Schedule/Gantt chart (in months)*-Please use Gantt chart for detailing of your proposed research activities in months
11. (a) Research facilities available at parent institute or laboratory
(b) Equipment/facilities to be procured or arranged for this study



12. **Estimated budget for the proposed research project (line items can be included which is dependent on individual proposal):**

Line Item(s)	Quantity/ Number	Amount (BDT)	Sub-total Amount (BDT)	Comments/ Justification s
01. Remuneration of Personnel				
a) Principal Investigator (PI)	01		35,000.00 (Fixed)	
b) Associate Principal Investigator (API) (if any)	01		25,000.00 (Fixed)	
c) Research Fellow (For 12 months)	01	15,000.00/month	1,80,000.00	
d) Technical assistant/Supporting staff	01		15,000.00 (Fixed)	
02. Operational expenses (minor equipment(s), chemicals, reagents, consumable items) Must not exceed 55-60% of total budget				To be detailed with plan
03. Sample/Data collection, sample purchase etc. Must not exceed 20% of total budget				To be detailed with plan
04. Report Printing & Submission (Maximum)			10,000.00	
05. Other direct costs (contingencies, cost of participation in progress review meetings, workshops and seminars organized by BFSA, other meeting costs etc.) Must not exceed 5-10% of total budget				To be detailed with plan

*Procurement has to be conducted following PPA-2006 and PPR-2008.

13. **References**




Part C: Information of Research Personnel

Researcher's Information

(PI, API, and Research Assistant/Research Fellow)

Position in the Proposed research proposal and responsibilities within the proposed research to be carried-out (PI/API/Research Assistant /Research Fellow):

Name (Capital letters):

Position (in the affiliated/working organization):

Office address:

(Tel. No; Cell No., Fax No. , E-mail :)

Residence address:

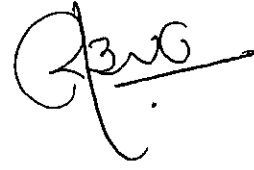
(Tel. No; Cell No., Fax No. , E-mail :)

Researchgate/Google scholar ID/Others (if any):

Detailed CV with recent photograph of Principal Investigator (PI), Associate Principal Investigator (API) and Research Fellow to be submitted along with application format



মোঃ তাইফ আলী
গবেষণা কর্মকর্তা
বাংলাদেশ নিরাপদ খাদ্য কর্তৃপক্ষ



মোহাম্মদ আতিকুর রহমান মজুমদার
অতিরিক্ত পরিচালক (প্রশাসন)